



Memorial Day MARKET

Monday, May 30th 2022 (8AM - 4PM)

Contact:
David Snodgrass
bwmmmb1@gmail.com

FOOD VENDOR ADDENDUM

This addendum pertains to Food Vendors for the Memorial Day Market only. Memorial Day Market Vendor Terms listed on the following page are to be followed by all Food Vendors, in addition the following requirements apply:

- 1) Electricity & water will be provided (provide your own extensions). You are responsible for having the correct plug and extension cords to reach the electric receptacles. You may need to visit the Square or call the City to obtain this information. No hot wiring will be allowed. Each vendor must carry the required fire extinguisher. All vendors with deep fryers must have a K-class extinguisher. The Health and Fire Department will inspect your booth.
- 2) Food vendors may set up between 3:30 p.m. and 5:30 p.m. Sunday, May 29, 2022. You will be directed to your set-up location by the Big Walnut Boosters representative.
- 3) Please remove all your own trash from the Square. Do not leave the trash stacked in or near the trash cans. A dumpster will be provided across the street.
- 4) Food service may begin as early as 6:00 a.m. (other vendors and volunteers may be hungry). Continue food service until at least 4:00 p.m.
- 5) Big Walnut Music & Marching Band Boosters organization retains the right to limit the menu items offered by participating food vendors. We also reserve the right to limit the number of food vendors. The fee for food vendors is \$150.

By signing the contract below, I acknowledge that I have read and will follow the enclosed regulations. I also understand that if I do not enclose full payment for my booth space along with my signed contract, I will NOT be guaranteed booth space.

NAME

ADDRESS:

CITY:

STATE:

ZIP:

EMAIL

PHONE:

TRAILER LENGTH(S):

FOOD TYPE/BRIEF MENU:

RESERVE SPACES AT \$150/space.

Send your full payment with CHECK or MONEY ORDER post marked by May 20, 2022 payable to: Big Walnut Music & Marching Boosters, PO Box 551, Sunbury, Ohio 43074



Memorial Day MARKET

Monday, May 30th 2022 (7AM - 4PM)

TERMS

Upon signing and returning attached reservation form to the appropriate sponsoring organization, the vendor acknowledges responsibility to the City of Sunbury for any and all damages to the square as a direct result of the negligence of the vendor. Neither City of Sunbury or Big Walnut Music and Marching Booster are responsible for theft, loss, damages, or bodily injury to the vendor or employees of vendor. By signing the attached agreement, the vendor accepts and acknowledges all rules regulations stipulated below:

1. The vendor agrees to pay \$35 per lawn space (approx. 15' x 18'). Trees, lampposts and other obstructions may be included within the space and cannot be removed. All vehicles, tents, displays and sales must be contained within vendor's purchased space(s). The vendor must supply his/her own tables and chairs. PER STATE REGULATIONS, ALL SIDEWALKS MUST BE HANDICAP ACCESSIBLE, ALL VENDORS WILL BE REQUIRED TO FACE SIDEWALKS (NO CURB SPACES WILL BE AVAILABLE).
2. The vendor understands that reservation of spaces is on a FIRST COME, FIRST SERVE BASIS. Your reservation will be guaranteed if payment is enclosed with a signed reservation form until all available spaces have been reserved.
3. Vendor parking of the lawn spaces will begin at 6:00 a.m. on the morning of the market. Entrance to the Square is on Cherry St. and Vernon St. Volunteers will check you in and assist you with parking. Reservations will be held until 7:00 a.m. Remaining spaces will be sold to those vendors on the waiting list. For vendors who pre-register, early set up will be available from 3:30 to 5:30 pm Sunday, May 29th. Vendors who wish to pay the day of the event will need to wait until Monday to set up. Anyone who sets up without BWMMB volunteer direction may be asked to move. Gates will open to the public at 8:00 a.m. All sales conclude at 4:00 p.m. and all vendors must leave the square area no later than 7 p.m. on the date of event. Driving on the Square will not be permitted before 4:00 p.m. unless directed by the show organizer. Late arrivals (after 6:30 a.m.) and early departures (before 4:00 p.m.) will be asked to carry their display items/inventory on and off the Square. This request is made to ensure the safety of our vendors and guests.
4. No vehicles weighing over 3/4 ton will be parked on the lawn area of the Square. However, parking on the grass is at the organizer's discretion and with the purchase of an additional booth space for the vehicle. Heavy rain may render portions of the lawn closed to vehicles and no refunds will be offered for spaces purchased for your vehicle.
5. The Vendor agrees that there will be no distribution of literature without prior approval of the sponsoring organization.
6. The sale of firearms, live ammunition, live animals, pornographic materials, palm reading, or any game of chance is STRICTLY PROHIBITED. Selling or displaying these items is subject for removal without refund.
7. The Vendor is responsible for removal of his/her trash from the premises. No bags or containers are to be left on the premises. A dumpster is provided.
8. ABSOLUTELY NO CHEMICALS MAY BE USED OR SOLD FOR USE ON THE PREMISES OF THE SQUARE.
9. Refunds are guaranteed only up to 15 days prior to date of the market (May 15th). NO REFUNDS will be given for weather conditions.
10. All Registrations must be post marked by May 20th. Any registrations after this date must pay the day of the event per space. To reserve space for the Memorial Day Craft and Vendor Fair, BWMMB must receive this executed vendor contract as well as payment.

TO ENTER THE SQUARE THE PUBLIC WILL BE ASKED FOR A SUGGESTED DONATION OF \$1 PER PERSON. INTERPRETATION OF ALL RULES AND ASSIGNMENTS SHALL BE AT THE DISCRETION OF THE SPONSORING ORGANIZATION.